

**Trumbull County Board of Health – Regular Meeting  
January 22, 2020 – 1:00 PM  
176 Chestnut Ave. NE \* Warren, Ohio**

**BOARD MEMBERS PRESENT:** Thomas Borocz  
Gregory Dubos  
Dr. Harold Firster  
Kathy Salapata, RN  
John “Jack” Simon, Jr.  
John Messersmith, President Pro Tempore  
Robert Biery, Jr., President

**STAFF:** Frank Migliozi, MPH, REHS/RS, Health Commissioner  
Sandra Swann, RN, Director of Nursing  
Kristofer Wilster, MPH, REHS/RS, Director of Environmental Health  
Jenna Amerine, MPH, CHES, Grant Coordinator  
Natalie Markusic, RS/REHS, Accreditation Coordinator  
Rodney Hedge, RS, Public Health Sanitarian  
Johnna Ben, Administrative Coordinator

**OTHERS:** Robert Kokor, Legal Counsel

**MINUTES**

- I. **Board of Health Member Continuing Education – None for this meeting.**
- II. **The Meeting was Called to Order and the Pledge of Allegiance was said.**
- III. **Adoption of Agenda: *MOTION: 20-01* made by Dr. Firster, second by Mr. Borocz to adopt the agenda as presented.**

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

- IV. **Approval of Minutes: *MOTION: 20-02* made by Mr. Messersmith, second by Mrs. Salapata to approve the minutes of the December 18, 2019, regular meeting, as presented.**

**Roll Call Vote:**

Mr. Borocz – Yes

Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

- V. Health Commissioner Report:** Mr. Migliozi presented a written report to the Board for their review. In addition, Mr. Migliozi introduced Kristopher Kriebel to the Board. Mr. Kriebel will be starting as the new Health Educator effective January 23, 2020. The Board was informed about the coronavirus. The first case in the United States has been reported in the state of Washington. Mr. Migliozi stated that he had spoken with Dr. Enyeart, our agency will be working with the Ohio Department of Health and will continue to monitor the situation.

**MOTION: 20-3** made by Mr. Borocz, second by Mr. Simon to accept the Health Commissioner's written report as presented.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

- VI. Director of Nursing Report:** The Director of Nursing submitted a written report to the Board for their review.

**MOTION: 20-4** made by Mrs. Salapata, second by Dr. Firster to accept the Director of Nursing's written report as presented.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

**VII. Director of Environmental Health Report:** Mr. Wilster provided a written report to the Board for their review.

**MOTION: 20-5** made by Mr. Dubos, second by Mr. Borocz to accept the written report of the Director of Environmental Health.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

**VIII. Grant Coordinator Report:** Ms. Amerine provided a written report to the Board for their review.

**MOTION: 20-6** made by Dr. Firster, second by Mr. Borocz to accept the written report of the Grant Coordinator.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

**IX. Accreditation Coordinator Report:** Mrs. Markusic submitted a written report to the Board for their review.

**MOTION: 20-7** made by Mrs. Salapata, second by Mr. Simon to accept the written report of the Accreditation Coordinator.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

- X. Board Report:** Mr. Dubos questioned whether a Board President and Vice President are elected every year? Mr. Migliozi stated that yes, they are, but usually after the District Advisory Council meeting, which is scheduled for March 11, 2020.
- XI. Old Business:** A. New Life Baptist Church – 504 Youngstown Kingsville Rd., Vienna Twp. – Atty. Sean Sensky was present representing the church. Atty. Sensky informed the Board that the church is planning on connecting to the sanitary sewer, and have hired a contractor. The contractor feels that the connection should be completed in February.

**MOTION: 20-8** made by Mr. Messersmith, second by Mr. Simon to grant a three-month extension, weather permitting, from the order to connect to the sanitary sewer issued to the New Life Baptist Church, 504 Youngstown Kingsville Rd., Vienna Twp.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

B. Basement Renovation Bids – Mike Sliwinski, Trumbull County Building Department Director, was present at the meeting and presented the Board with a list of all the contractors that obtained bid packets for the basement and submitted bids. Mr. Sliwinski explained to the Board that, if the Board decides to proceed with this renovation, it will go to the County Commissioners for their approval. The lowest bid, \$59,800.00, was received from Sander Contracting Inc. out of Akron, but it stated in the bid requirements that contractors must obtain bid packets from Baker, Bednar & Snyder, or from the County Commissioners, and they did not. Because of this issue, an opinion is being obtained from the Trumbull County Prosecutor to see if this bid can be considered. The second lowest bid, \$65,500.00, was received from United Contractors out of Brookfield, Ohio. The practice regarding awarding the contract to the best and lowest bid was explained, stating that it is not always the lowest bid that is considered the best bid and it was also noted that the stair lifts for the basement stairs and second floor stairs were not included in the bid specifications. Following additional discussion, Mr. Migliozi recommended that the Board move forward with the process.

**MOTION: 20-9** made by Mrs. Salapata, second by Mr. Borocz to move forward with the basement renovations, and authorize Mr. Sliwinski to make a recommendation to the Trumbull County Commissioners.

**Roll Call Vote:**

Mr. Borocz – Yes

Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

**XII. New Business:** A. Lordstown Construction Recovery/Lafarge Request to Address the Board – *This item was removed from the agenda.*

B. Variance Request – Alma Frohman, 553 W. Liberty, Girard City – Not present. A fire destroyed the home located on this property. The owner is requesting a variance to allow the temporary installation of a manufactured home/trailer and the occupancy of the structure until a new permanent dwelling can be constructed on the property. The temporary housing shall be connected to the existing sewage disposal system. The existing sewage system cannot be fully tested at this time, but will be inspected once the temporary housing is connected.

**MOTION: 20-10** made by Mr. Messersmith, second by Mr. Simon to grant a variance to Alma Frohman, 553 West Liberty, Girard City, for a period of eight (8) months to allow the temporary installation of a manufactured home/trailer and connection to the existing sewage system. Once the variance has expired, the manufactured home/trailer shall be removed from the property. Upon completion, the new structure shall be connected to an approved home sewage treatment system. Any public health nuisance shall be abated.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

C. Declaration of Unfit for Human Habitation – 911 A/B Newton Dr., Newton Falls City, Alexis Brumley, Owner – Not present. A request was made by Newton Falls City Officials to determine if the structure located at 911 A/B Newton Dr., Newton Falls City, was fit for human habitation. An inspection was conducted on December 30, 2019. At the time of inspection, the inspector noted solid waste and gross unsanitary conditions. The inspector's determination was that the structure was unfit for human habitation.

**MOTION: 20-11** made by Mr. Messersmith, second by Mrs. Salapata to declare the structure at 911 A/B Newton Dr., Newton Falls City, unfit for human habitation. The property owner must secure

and make improvements, or raze the structure within 60 days. Failure to comply will result in the matter being turned over to the appropriate court for legal action.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon - Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

D. Declaration of Unfit for Human Habitation – 35 Moore, Hubbard City, Jacqueline Venzeio, Owner – Ms. Venzeio was present at the meeting. Mr. Wilster noted that this declaration of unfit is not for the main structure, but for a mother-in-law suite that sits to the south of the house, 35 ½ Moore. A request was made by Hubbard City Officials to determine if the structure was fit for human habitation. The inspection was conducted on December 13, 2019. Upon inspection, the inspector noted the presence of solid waste, gross unsanitary conditions, no heating components, missing plumbing and/or piping and water damage.

Ms. Venzeio stated that she inherited this property from her aunt, and she wants it torn down, but it is also in three other family members' names. The property is going through probate, and the others have stated that they will sign off and transfer the property to her, but she does not want to do anything to the property until it is completely in her name.

**MOTION: 20-12** made by Mr. Messersmith, second by Mrs. Salapata to declare the structure at 35 ½ Moore, Hubbard City, unfit for human habitation. The property owner must secure and make improvements, or raze the structure within 60 days. Failure to comply will result in the matter being turned over to the appropriate court for legal action.

Mr. Wilster advised Ms. Venzeio to explain the situation to Hubbard City, and work with them regarding the structure.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

**XIII. Citizens Comments – None**

- XIV. Executive Session: *MOTION: 20-13*** made by Mr. Messersmith, second by Mr. Borocz to go into executive session for discussion regarding pending litigation.

It was requested that the Health Commissioner, Environmental Health Director and Atty. Kokor remain for executive session.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

***MOTION: 20-14*** made by Mr. Messersmith, second by Mrs. Salapata to come back into public session.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried. (Closed – 1:50 PM – Reopened – 2:04 PM)

- XV. Approval of Payment of the Bills: *MOTION: 20-15*** made by Dr. Firster, second by Mr. Borocz to approve the payment of the bills as presented.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

**XVI. Date of Next Regular Meeting:** Mr. Simon stated that he was retiring from his job and his last day of work would be the date of the February meeting; he questioned as to whether the Board would consider changing the date of the meeting.

**MOTION: 20-16** made by Mr. Simon, second by Mr. Messersmith to change the February Board of Health meeting to the 3<sup>rd</sup> Wednesday, February 19, 2020, at 1:00 PM.

**Roll Call Vote:**

- Mr. Borocz – Yes
- Mr. Dubos – Yes
- Dr. Firster – Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes
- Mr. Biery – Yes

Motion carried.

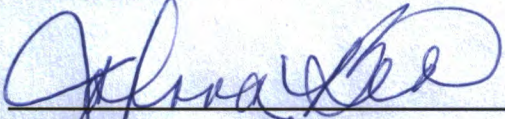
**XVII. Adjournment: MOTION: 20-17** made by Mr. Messersmith, second by Mr. Simon for adjournment.

**Roll Call Vote:**

- Mr. Borocz – Yes
- Mr. Dubos – Yes
- Dr. Firster – Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes
- Mr. Biery – Yes

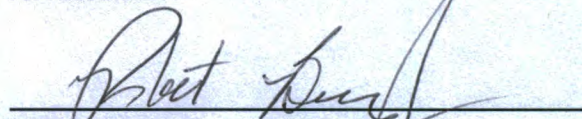
Motion carried. (Adjournment 2:08 PM)

**RECORDED BY:**



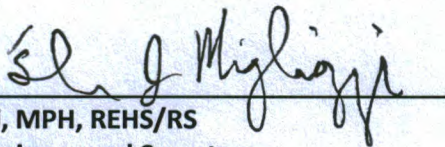
Johnna Ben  
Administrative Coordinator  
Trumbull County Combined Health District

**ATTESTED BY:**



Robert Biery, Jr.  
President  
Trumbull County Board of Health

For



Frank Migliozi, MPH, REHS/RS  
Health Commissioner and Secretary  
Trumbull County Board of Health



## Health Commissioner's Report – January 22, 2020 Board of Health Meeting

- 1) **Budget/Financial**
  - Attached is the monthly financial report for December 2019. We ended the year with the general fund at a positive cash balance of \$708,621.41, and our all fund balance at \$2,056,777.46.
- 2) **Credit Card**
  - Quarterly update on the credit status has not changed.
  - For the credit card transactions, please see the list of bills.
- 3) **Time Study**
  - Attached is my time studied for the month of December. The bulk of my time was spent on administrative issues, accreditation matters and PHEP.
- 4) **Vehicles**
  - Attached is the cost analysis for the month of December for the vehicles. The overall cost savings with the vehicles, for the month of December was \$337.58, with a year to date savings of \$16,470.53.
- 5) **Building/Grounds**
  - The work on the repair of our sidewalk and removal of the island at our entrance that contains the shrubs and our sign is complete. With the removal of the shrubbery, it has opened up our entrance, and no longer poses a visual obstruction.
  - The pre-bid conference regarding the basement renovations was held on January 9, 2020. There were approximately 2 dozen contractors that came and viewed the basement. The bids will be opened on January 16, 2020. I will update the Board at the meeting regarding the status of this project.
- 6) **Union/Management**
  - As I reported last month, we received no internal candidates for the Health Educator vacancy. We received nine applications, of those we interviewed four, and invited two back for second interviews with Mr. Biery. We have conditionally offered the position to Kristopher Kriebel, pending a drug test and background check. Mr. Kriebel is currently working at the United Way of Youngstown. We have asked him to come to the Board meeting so that you all may meet him. We anticipate his start date to be January 23, 2020.
- 7) **Policies/Procedures – Revisions**
  - None
- 8) **Other**
  - None

**TRUMBULL COUNTY COMBINED HEALTH DISTRICT**  
**FINANCIAL REPORT**  
**As of December 31, 2019**

FUND	BUDGET	NOVEMBER	DECEMBER	YEAR TO DATE	REVENUE	EXPENDITURES	REV - EXP	REMAINING	%	CALENDAR	FUND CASH
	REV	REV	REV	EXPENDITURES	REVENUE	EXPENDITURES	REV - EXP	BUDGET	REMAINING	REMAINING	BALANCE
	EXP	EXP	EXP								
GENERAL FUND 950	\$ 2,210,627.81	\$ 320,935.80	\$ 168,619.50	\$ 31,172.85	\$ 140,111.36	\$ 2,212,677.95	\$ 1,981,663.16	\$ 228,964.65	10.36%	0.00%	\$ 708,621.41
FOOD SERV FUND 951	\$ 363,567.12	\$ 1,202.14	\$ 18,707.96	\$ 2,500.52	\$ 7,340.24	\$ 328,366.06	\$ 358,094.03	\$ 5,473.09	1.51%	0.00%	\$ 28,472.78
CAR SEAT FUND 955	\$ 11,000.00	\$ 15.00	\$ 2,168.22	\$ 3,125.00	\$ -	\$ 5,385.00	\$ 4,396.23	\$ 6,603.77	60.03%	0.00%	\$ 9,666.53
PROJECT DAWN FUND 956	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	100.00%	0.00%	\$ 2,817.36
PARKS/CAMPS FUND 958	\$ 4,000.00	\$ -	\$ -	\$ -	\$ 4,202.20	\$ 3,320.00	\$ 882.20	\$ 680.00	17.00%	0.00%	\$ 882.20
PRIV WATER SYS FUND 959	\$ 32,900.00	\$ 6,870.50	\$ 3,462.61	\$ 5,881.00	\$ 1,677.43	\$ 67,975.25	\$ 65,624.13	\$ (32,724.13)	-99.47%	0.00%	\$ 57,444.71
POOLS FUND 960	\$ 22,000.00	\$ -	\$ -	\$ -	\$ 19,612.50	\$ 18,830.00	\$ 782.50	\$ 3,170.00	14.41%	0.00%	\$ 1,337.50
TOBACCO ENFORCE /EDUCATION 962	\$ -	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00	\$ -	0.00%	0.00%	\$ 10,000.00
REIMB SWD FUND 970	\$ 20,000.00	\$ 5,000.00	\$ 10,000.00	\$ -	\$ 20,000.00	\$ 20,000.00	\$ -	\$ -	0.00%	0.00%	\$ -
CONSTRUCTION & DEMO FUND 972	\$ 1,306,217.84	\$ 105,807.20	\$ 107,612.30	\$ 82,508.80	\$ 11,908.32	\$ 1,171,953.79	\$ 1,087,651.44	\$ 218,566.40	16.73%	0.00%	\$ 500,425.12
HSTS PROGRAM FUND 974	\$ 972,066.46	\$ 101,030.00	\$ 78,303.93	\$ 211,090.75	\$ 59,042.39	\$ 1,117,736.85	\$ 948,031.16	\$ 24,035.30	2.47%	0.00%	\$ 435,112.61
TB CONTROL UNIT FUND 979	\$ 76,593.96	\$ 125.00	\$ 7,969.52	\$ 185.00	\$ 4,716.41	\$ 64,778.28	\$ 76,414.74	\$ 179.22	0.23%	0.00%	\$ 46,156.01
<b>GRANTS</b>	\$ 957,803.43	\$ 114,683.77	\$ 221,873.17	\$ 71,826.60	\$ 3,893.12	\$ 893,537.96	\$ 918,786.03	\$ 39,017.40			\$ 183,567.36
PDOP FUND 952	\$ 157,992.50	\$ 6,712.25	\$ 43,282.61	\$ 6,000.00	\$ -	\$ 143,749.19	\$ 161,613.47	\$ (3,620.97)	-2.29%	0.00%	\$ 7,129.03
MCH FUND 953	\$ 70,071.30	\$ 8,800.00	\$ 11,834.36	\$ 200.00	\$ -	\$ 21,650.00	\$ 71,421.30	\$ (1,350.00)	-1.93%	0.00%	\$ 7,600.00
TUPCP FUND 954	\$ 87,931.72	\$ 9,500.00	\$ 21,353.73	\$ 23,100.00	\$ 247.00	\$ 131,100.00	\$ 96,863.24	\$ (8,931.52)	-10.16%	0.00%	\$ 58,668.48
GVO FUND 963	\$ 54,954.74	\$ 4,092.00	\$ 23,020.66	\$ 896.00	\$ -	\$ 54,887.00	\$ 57,361.34	\$ (2,406.60)	-4.38%	0.00%	\$ 6,625.40
MQT FUND 964	\$ 40,656.77	\$ -	\$ -	\$ -	\$ 34,233.14	\$ 35,993.01	\$ 240.13	\$ 6,663.76	16.39%	0.00%	\$ (0.00)
RHW FUND 968	\$ -	\$ -	\$ -	\$ 9,840.00	\$ -	\$ 9,840.00	\$ -	\$ -	0.00%	0.00%	\$ 9,840.00
PHEP FUND 971	\$ 126,806.37	\$ 18,158.84	\$ 11,108.54	\$ 1,790.81	\$ -	\$ 143,888.73	\$ 126,900.83	\$ (94.46)	-0.07%	0.00%	\$ 30,170.27
CHC FUND 976	\$ 177,968.22	\$ 18,418.05	\$ 16,673.11	\$ 11,438.42	\$ 3,646.12	\$ 140,491.02	\$ 116,192.43	\$ 61,775.79	34.71%	0.00%	\$ 33,615.37
CFK FUND 977	\$ 49,400.00	\$ 13,155.00	\$ 21,400.00	\$ -	\$ 25,505.00	\$ 62,418.60	\$ (36,913.60)	\$ (13,018.60)	-26.35%	0.00%	\$ 136.40
MIECHV FUND 978	\$ 192,021.81	\$ 35,847.63	\$ 73,200.16	\$ 18,561.37	\$ -	\$ 188,193.88	\$ 192,021.81	\$ (3,827.93)	0.00%	0.00%	\$ 29,782.41
<b>* TOTAL</b>	\$ 5,981,776.62	\$ 665,669.41	\$ 618,717.21	\$ 408,290.52	\$ 228,689.27	\$ 5,916,225.84	\$ 5,482,810.92	\$ 498,965.70	8.34%	0.00%	\$ 2,056,777.46

\* TOTAL FUND CASH BALANCE INCLUDES RESTRICTED FUNDS C&DD GROUND WTR (FUND 975) OF \$72,273.87

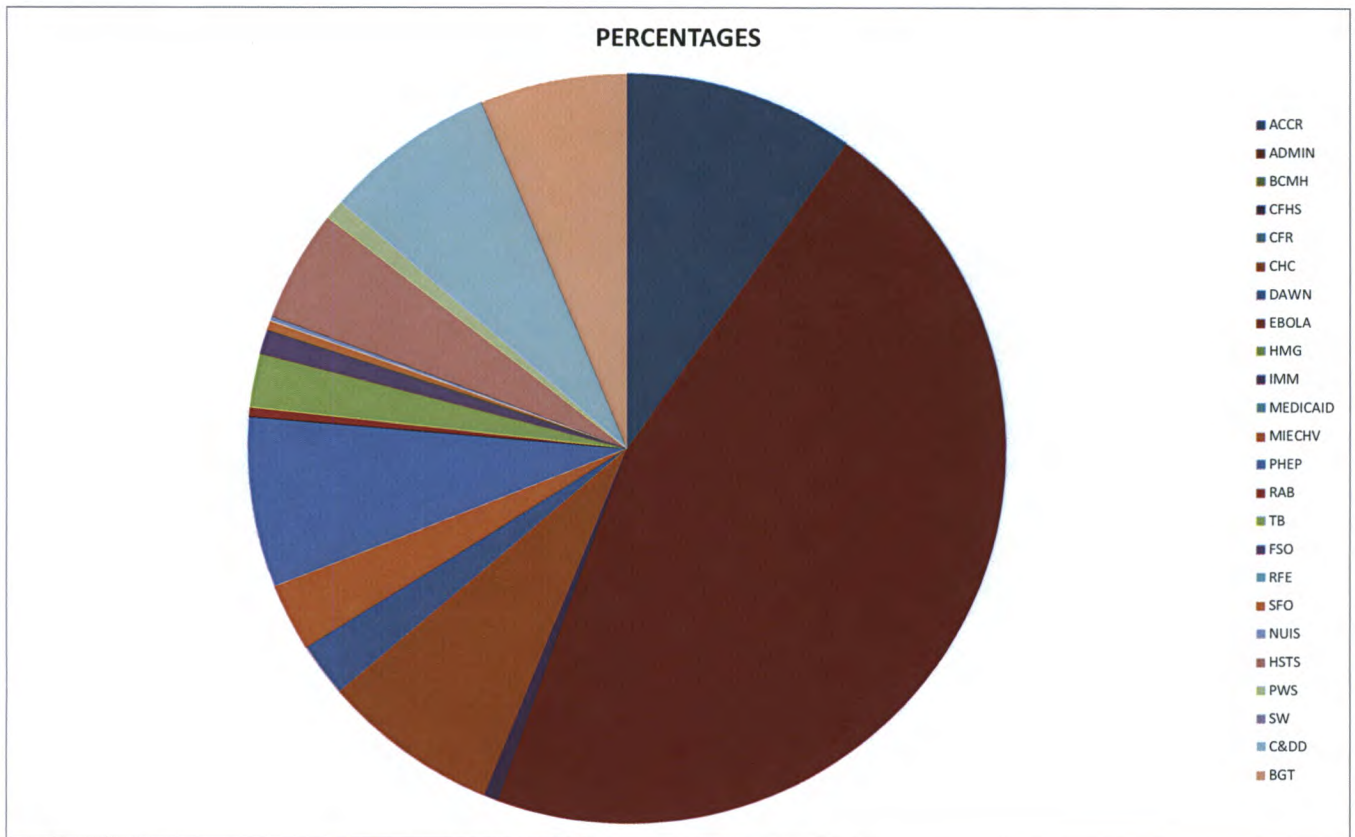
HEALTH COMMISSIONER WORK HOURS  
 DECEMBER 1, 2019 - DECEMBER 31, 2019

<u>SUMMARY -YTD</u>	<u>COUNT</u>	<u>MINUTES</u>	<u>PERCENTAGE</u>	<u>HOURS</u>
ACCR	47	705	9.9%	11.75
ADMIN	218	3270	45.7%	54.5
BCMh	0	0	0.0%	0
CFHS	3	45	0.6%	0.75
CFR	0	0	0.0%	0
CHC	36	540	7.5%	9
DAWN	11	165	2.3%	2.75
EBOLA	0	0	0.0%	0
HMG	0	0	0.0%	0
IMM	0	0	0.0%	0
MEDICAID	0	0	0.0%	0
MIECH	14	210	2.9%	3.5
PHEP	35	525	7.3%	8.75
RAB	2	30	0.4%	0.5
TB	11	165	2.3%	2.75
FSO	5	75	1.0%	1.25
RFE	0	0	0.0%	0
SFO	2	30	0.4%	0.5
NUIS	1	15	0.2%	0.25
HSTS	23	345	4.8%	5.75
PWS	4	60	0.8%	1
SW	0	0	0.0%	0
C&DD	35	525	7.3%	8.75
BGT	30	450	6.3%	7.5
LUNCH	67	1005		16.75
SICK	0	0		0
OFF	0	0		0
VAC	64	960		16
HOLIDAY	96	1440		24
<b>TOTAL MINUTES</b>	<b>704</b>	<b>10560</b>	<b>100%</b>	<b>176</b>
<b>MINUTES LESS SICK, VAC, HOL, LUNCH</b>		<b>7155</b>		

**SUMMARY -YTD**

ACCR	9.85%
ADMIN	45.70%
BCMh	0.00%
CFHS	0.63%
CFR	0.00%
CHC	7.55%
DAWN	2.31%
EBOLA	0.00%
HMG	0.00%
IMM	0.00%
MEDICAID	0.00%
MIECHV	2.94%
PHEP	7.34%
RAB	0.42%
TB	2.31%
FSO	1.05%
RFE	0.00%
SFO	0.42%
NUIS	0.21%
HSTS	4.82%
PWS	0.84%
SW	0.00%
C&DD	7.34%
BGT	6.29%

**PERCENTAGES**



DECEMBER 1, 2019 TO DECEMBER 31, 2019

VEHICLE	MILEAGE	MILEAGE RATE	TOTAL \$
	1	1101	0.58 \$ 638.58
	2	946	0.58 \$ 548.68
	3	763	0.58 \$ 442.54
	4	693	0.58 \$ 401.94
	5	1437	0.58 \$ 833.46
	6	203	0.58 \$ 117.74
	8	1308	0.58 \$ 758.64
	10	1181	0.58 \$ 684.98
	11	388	0.58 \$ 225.04
<b>TOTAL</b>		<b>8020</b>	<b>\$ 4,651.60</b>
GAS @25 MPG		320.8 \$2.17 / GAL	\$ 734.63
LEASE PAYMENTS on vehicles 1-6			\$ 1,767.54
INSURANCE \$15,217.00 per year			\$ 1,268.08
TWO NEW VEHICLES (60 MONTHS)		\$16,312.98 EACH	\$ 543.77
<b>TOTAL EXPENSES</b>			<b>\$ 4,314.02</b>
<b>TOTAL MONTHLY SAVINGS</b>			<b>\$ 337.58</b>
<b>2019 YTD SAVINGS</b>			<b>\$ 16,470.53</b>

Trumbull County Combined Health District  
Nursing Department Board Report

---

**Board of Health Report January 22, 2020 for December 2019**

- On December 9, 2019, all Nursing Division staff were trained in Safe Sleep per ODH training requirement.
- 2021 Public Health Emergency Preparedness grant was posted and submitted by Jenna Amerine, MPH for continuation funding.
- TCCHD participated in Operation Baby Bundle on Saturday, December 7, 2019. This was a collaboration of Trumbull County agencies to provide education and resources to pregnant women that are serving as Air Force reservists. Rita Spahlinger, R.N. and Randee Shoenberger, R.N. represented TCCHD and provided Car Seat and Safe Sleep education to the service women. The program was launched on Veteran's Day and the actual event was on Pearl Harbor Day. Donations to these pregnant women were provided by local agencies and businesses. TCCHD provided pack n plays to those of need.
- Attached is a copy of the overdose report for December 2019
- Attached is the December 2019 Project DAWN report, Influenza report and Animal Bite report.

**Nursing Division Staff Report:**

<b>Reported Communicable Disease Cases for December 2019</b>	
Campylobacteriosis	1
Chlamydia	36
CP-CRE	1
Cryptosporidiosis	1
E.Coli, Shiga Toxin Producing	1
Giardiasis	1
Gonococcal	13
Haemophilus Influenzae	1
Hepatitis B	1
Hepatitis C (chronic )	18
Influenza A hospitalized	11
Legionellosis	1
Lyme Disease	1
Measles (not a case)	1
Meningitis-aseptic/viral	1
Pertussis	1
Salmonellosis	2
Shigellosis	1
Streptococcal Group A- Invasive	2
Tularemia (suspect)	1
Typhus fever (not a case)	1
Varicella	4
	<b><u>101</u></b>

**Trumbull County Combined Health District  
Nursing Department Board Report**

<b>Month December 2019</b>		
<b>Nursing Programs</b>	<b># of Services Provided</b>	<b>Clients Served</b>
BCMH	4	4
Health Fairs / Presentations	Operation Baby Bundle at Air Base	18 (provided car seat and safe sleep education)
Car Seat Classes	2	
Car Seats Provided	10 seats @ classes	18 seats @ Airbase Total seats= 28
Children Immunization Clinics	2 clinics	16 - Children
Adult Immunization Clinics	1 clinic	22 Adults
TB Testing	1 clinic	9 – Adults Tested
Pregnancy Testing	1 test	1+ Helped with CPA Gave OB folder
Referrals to Agencies: (WIC, DJFS, Immunization Clinics, Mental Health)	0	0
Immunization Appointments	Adult Clinic –  Children Clinics -	27 scheduled, 5 NS , 22 seen.  9 scheduled, 4 NS, 5 seen. 11 walk ins @ Mesopotamia.
TB Clinic Appointments	2	2
TB Nurse Appointments	2	2
Cribs for Kids	2 classes	5 @ classes 2-HV 18- Airbase Total cribs- 25
Tobacco Meetings	2	2 Schools
DAWN Program	(see report) attached	

**Trumbull County Combined Health District  
Nursing Department Board Report**

---

<b>HOME VISITING PROGRAMS MONTH December 2019</b>			
HMG – Maximum Cases – 120			
MIECHV – Maximum Cases - 43			
Kept/Un-kept visits			
Home Visiting Programs	Caseload Beginning of Month Cases/Referrals	Case Load End of Month Cases/Referrals	# of Home Visits Kept/Un-Kept Visits
HMG	69/1	68/0	41/16
MIECHV	49/8	51/5	27/8
<b>Total Caseload</b>	<b>118/9</b>	<b>119/5</b>	<b>68/24</b>



## **Project DAWN**

**Dec. 2019**

Kits from the Health Dept.: 0

Refills: 8

People Trained: 0

First Responder Refills: 47

First Responder Kits Used: 15

Successful: 15      Unsuccessful: 0

### **Totals Year to Date:**

Kits from the Health Dept.: 178

People Trained: 185

Refills: 115

First Responder Refills: 512

First Responder Kits Used: 143

Successful: 140      Unsuccessful: 1

Kits from the Health Dept.:

Successful: 15      Unsuccessful: 1



2019 Data compiled by the Trumbull County Combined Health District



**Public Health**  
Prevent. Promote. Protect.

Zip Code	Number	Percent
44402	8	1.23%
44403	3	0.46%
44404	0	0.00%
44410	23	3.54%
44417	7	1.08%
44418	3	0.46%
44420	50	7.70%
44425	22	3.39%
44428	7	1.08%
44430	12	1.85%
44437	8	1.23%
44438	10	1.54%
44439	0	0.00%
44440	9	1.39%
44444	30	4.62%
44446	76	11.71%
44450	4	0.62%
44453	0	0.00%
44470	12	1.85%
44473	10	1.54%
44481	37	5.70%
44482	1	0.15%
44483	113	17.41%
44484	88	13.56%
44485	115	17.72%
44491	1	0.15%
<b>Total</b>	<b>649</b>	<b>100.00%</b>

Age Range	Number	Percent
0-19	45	6.93%
20-30	215	33.13%
31-40	198	30.51%
41-50	93	14.33%
51-60	66	10.17%
61-70	26	4.01%
71-90	6	0.92%
<b>Total</b>	<b>649</b>	<b>100.00%</b>

Gender	Number	Percent
Male	424	65.33%
Female	225	34.67%
<b>Total</b>	<b>649</b>	<b>100.00%</b>

Hospital Steward	Number
January	21
February	22
March	32
April	42
<b>Total</b>	<b>117</b>

Days of the Week	Number	Percent
Monday	106	16.33%
Tuesday	71	10.94%
Wednesday	101	15.56%
Thursday	93	14.33%
Friday	107	16.49%
Saturday	90	13.87%
Sunday	81	12.48%
<b>Total</b>	<b>649</b>	<b>100.00%</b>

2019 Months	Number	Percent
January	18	2.77%
February	21	3.24%
March	26	4.01%
April	35	5.39%
May	64	9.86%
June	70	10.79%
July	61	9.40%
August	78	12.02%
September	74	11.40%
October	59	9.09%
November	75	11.56%
December	68	10.48%
<b>Total</b>	<b>649</b>	<b>100.00%</b>

# Ohio Local Health Department Survey of Reported Animal (Mammal) Bite/Rabies Exposure Events

For Year: 2019

Person Completing Form: DECEMBER

Phone: 1-330-675-2489

List health jurisdictions covered below	Jurisdiction (County, City or Combined)
1 <u>TRUMBULL COUNTY COMBINED HEALTH</u>	_____
2 _____	_____
3 _____	_____
4 _____	_____
5 _____	_____

SPECIES OR ANIMAL GROUP	HUMAN EXPOSURE EVENTS		3. OTHER RABIES EXPOSURE EVENTS	4. TOTAL EVENTS	5. TOTAL PERSONS EXPOSED	6. TOTAL PERSONS STARTING PEP
	1. BITES	2. NON-BITE				
BAT	0	0	0		0	0
CAT	3	0	0	3	3	0
DOG	11	0	0	11	11	0
FERRET	0	0	0		0	0
LIVESTOCK	0	0	0		0	0
OTHER DOMESTIC	0	0	0		0	0
OTHER WILD	0	0	0		0	0
RACCOON	0	0	0		0	0
RODENT/RABBIT (DOMESTIC)	0	0	0		0	0
RODENT/RABBIT (WILD)	0	0	0		0	0
SKUNK	0	0	0		0	0
<b>TOTAL</b>	<b>14</b>	<b>0</b>	<b>0</b>	<b>14</b>	<b>14</b>	<b>0</b>

Electronic submission of the excel file by Email is preferred.

**Please rename the file with your health department name before submitting.**

In columns 1, 2, 3, 5 and 6 enter a number or zero. Count each event only once.

See the Animal Bite Survey Instructions file for definitions of events and exposures

Please send to: Zoonotic Disease Program  
Bureau of Infectious Diseases  
Ohio Department of Health  
35 E Chestnut St., 6th Floor  
Columbus, OH 43215

Fax: (614) 564-2456

Email [zoonoses@odh.ohio.gov](mailto:zoonoses@odh.ohio.gov)

# Ohio Local Health Department Survey of Reported Animal (Mammal) Bite/Rabies Exposure Events

For Year: 2019

Person Completing Form: 1-1-2019 — 12-31-2019 Phone: 1-330-675-2489

List health jurisdictions covered below	Jurisdiction (County, City or Combined)
1 <u>TRUMBULL COUNTY COMBINED HEALTH</u>	_____
2 _____	_____
3 _____	_____
4 _____	_____
5 _____	_____

SPECIES OR ANIMAL GROUP	HUMAN EXPOSURE EVENTS		3. OTHER RABIES EXPOSURE EVENTS	4. TOTAL EVENTS	5. TOTAL PERSONS EXPOSED	6. TOTAL PERSONS STARTING PEP
	1. BITES	2. NON-BITE				
	1	0	0	1	1	0
BAT	2	3	1	6	5	2
CAT	45	3	0	48	49	5
DOG	199	1	0	200	203	1
FERRET	0	0	0		0	0
LIVESTOCK	0	0	0		0	0
OTHER DOMESTIC	1	0	0	1	1	0
OTHER WILD	0	0	0		0	0
RACCOON	5	2	1	8	7	3
RODENT/RABBIT (DOMESTIC)	0	0	0		0	0
RODENT/RABBIT (WILD)	0	0	0		0	0
SKUNK	0	0	0		1	0
<b>TOTAL</b>	<b>253</b>	<b>9</b>	<b>2</b>	<b>264</b>	<b>267</b>	<b>11</b>

Electronic submission of the excel file by Email is preferred.

**Please rename the file with your health department name before submitting.**

In columns 1, 2, 3, 5 and 6 enter a **number or zero**. Count each event only once.

See the Animal Bite Survey Instructions file for definitions of events and exposures

Please send to: Zoonotic Disease Program  
Bureau of Infectious Diseases  
Ohio Department of Health  
35 E Chestnut St., 6th Floor  
Columbus, OH 43215

Fax: (614) 564-2456

Email [zoonoses@odh.ohio.gov](mailto:zoonoses@odh.ohio.gov)

**TRUMBULL COUNTY COMBINED HEALTH DISTRICT**  
**NURSING DIVISION**

**STATISTICS FOR 2019**

**CAR SEATS**

**CLASSES= 29**

**SEATS GIVEN=117 ( THROUGH CLASS)**

**HV= 8**

**AIRBASE=18**

**TOTAL= 143**

**PEOPLE SCHEDULED=158**

**PEOPLE ATTENDED= 104**

**CRIBS FOR KIDS**

**CLASSES= 17**

**CRIBS GIVEN THROUGH CLASSES= 81**

**(CSB, HOSP., HD., MOM'S PROGRAM, HV, BMTF=68**

**AIRBASE= 18**

**TOTAL= 167**

**VISION**

**APPLICATIONS= 67 (34 families)**

**GOT GLASSES= 26**

**APPLICATIONS FROM 2018 THAT GOT GLASSES IN 2019=3**

**PREGNANCY TESTS**

**TESTS= 19**

**POSITIVE= 12**

**CPA'S (Helped with)= 8**

**SMOKES= 11**

**BMTF referrals= 0**

**SMOKE-FREE WORKPLACE BAN**

**-LETTERS OF REPORT-AFTER COMPLAINT= 28**

**- INVESTIGATIONS= 28**

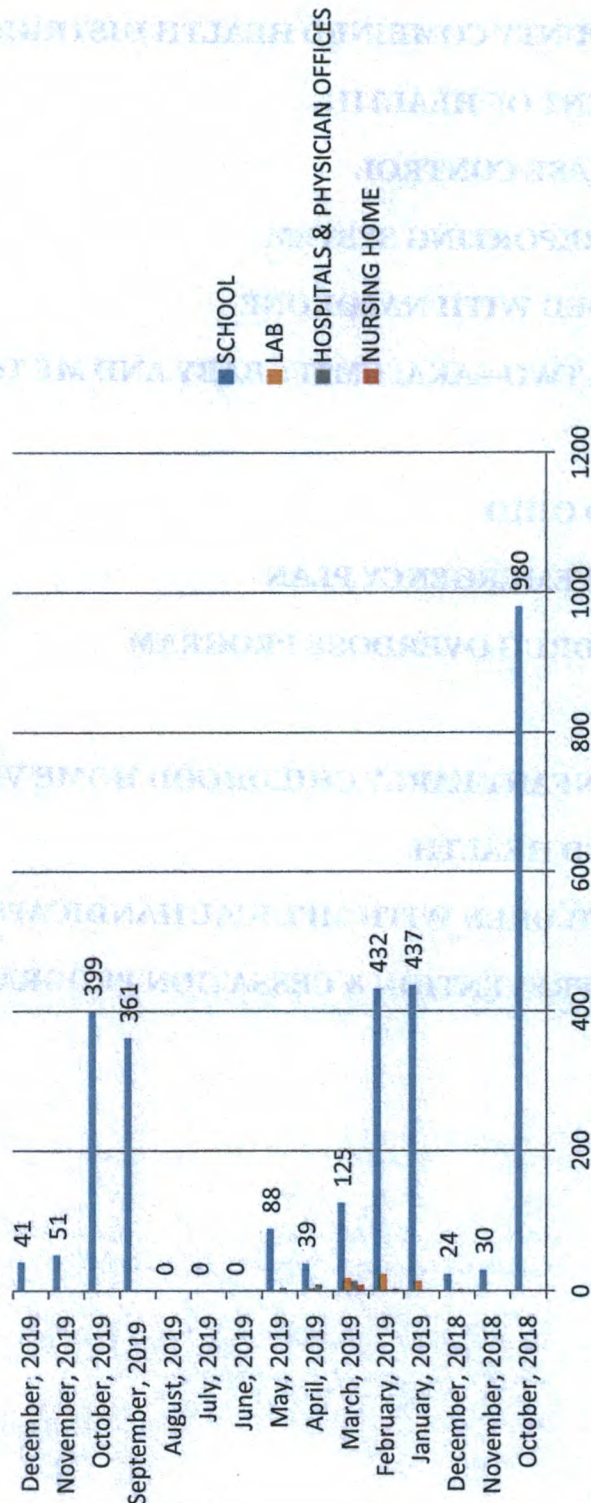
**- IN VIOLATION= 2**

**- FINES= 1**

**-DISMISSALS= 25**

**DISMISSAL WITHOUT OBSERVATION = 1 (HAD EXEMPTION)**

## 2018-2019 Influenza statistics



Trumbull County Combined Health District  
Nursing Department Board Report

---

ACRONYMS

**TCCHD: TRUMBULL COUNTY COMBINED HEALTH DISTRICT**

**ODH: OHIO DEPARTMENT OF HEALTH**

**CDC: CENTER FOR DISEASE CONTROL**

**ODRS: OHIO DISEASE REPORTING SYSTEM**

**DAWN: DEATHS AVOIDED WITH NALOXONE**

**MQT: MOM'S QUIT FOR TWO—AKA: BMTF: BABY AND ME TOBACCO FREE**

**CFK: CRIBS FOR KIDS**

**GVO: GET VACCINATED OHIO**

**PHEP: PUBLIC HEALTH EMERGENCY PLAN**

**PDOP: PRESCRIPTION DRUG OVERDOSE PROGRAM**

**HMG: HELP ME GROW**

**MIECHV: MATERNAL INFANT EARLY CHILDHOOD HOME VISITING**

**MCH: MATERNAL CHILD HEALTH**

**BCMh: BUREAU OF CHILDREN WITH MEDICAL HANDICAPS**

**TUPCP: TOBACCO USE PREVENTION & CESSATION PROGRAM**



# TRUMBULL COUNTY COMBINED HEALTH DISTRICT

*"Building a Healthy Community"*

Frank J. Migliozi, MPH, REHS/RS

Health Commissioner

176 Chestnut N.E. • Warren, Ohio 44483

www.tcchd.org



**Public Health**  
Prevent. Promote. Protect.

Kris Wilster, MPH, RS/REHS ✓  
Director of Environmental Health Report  
January 22, 2020

- Permits & Applications for December 2019:
  - Residential Septic .....34
  - Private Water Systems .....28
  - Plumbing – Residential .....31
  - Plumbing – Commercial .....4
  - Real Estate Applications .....32
  
- Inspections for December 2019:
 

<ul style="list-style-type: none"> <li>- Private Water Systems .....26</li> <li>- Plumbing .....71</li> <li>- Manufactured Home Parks ....1</li> <li>- Schools .....2</li> <li>- Public Pools/Spas .....4</li> <li>- Tattoo &amp; Body Piercing .....11</li> <li>- Campgrounds .....0</li> <li>- Food Service Operations .....119</li> <li>- Food Service Mobile Units ....0</li> <li>- Food Service Temporary Units .....0</li> <li>- Retail Food Establishments ...37</li> <li>- Mosquito Investigations .....0</li> <li>- Institution Inspections .....0</li> <li>- Nuisances – Sewage .....3</li> </ul>	<ul style="list-style-type: none"> <li>- Nuisances – Solid Waste .....54</li> <li>- Nuisances – Housing .....9</li> <li>- Nuisances – Grass .....0</li> <li>- Rodent Control (Complaints) .....2</li> <li>- Real Estate Evaluations .....83</li> <li>- Residential Sewage .....151</li> <li>- O &amp; M Sampling .....545</li> <li>- Semi-Public Sewage Systems .....9</li> <li>- Solid Waste Landfill .....4</li> <li>- C&amp;DD .....2</li> <li>- Smoking Investigations .....1</li> <li>- Water Sampling and Baseline Sampling of Water for Oil &amp; Gas Drilling .....20</li> <li>- Other: Liquid Waste Haulers .....2</li> </ul>
---	--
  
- Administrative Hearings Scheduled for December 2019:
 

<ul style="list-style-type: none"> <li>- Private Water Systems .....6</li> <li>- Sewage Complaints .....0</li> <li>- Real Estate Upgrades .....16</li> <li>- Animal Complaints .....0</li> <li>- Other: .....0</li> </ul>	<ul style="list-style-type: none"> <li>- Solid Waste .....1</li> <li>- Point of Sale .....0</li> <li>- Sewer Tie Ins .....0</li> <li>- O &amp; M .....0</li> </ul>
---	--
  
- Administrative Hearing Outcomes for December 2019:
 

<ul style="list-style-type: none"> <li>- Complied .....11</li> <li>- No Shows – F &amp; O Issued ....9</li> <li>- Tabled .....2</li> </ul>	<ul style="list-style-type: none"> <li>- Consent to Board Order .....0</li> <li>- Vacant .....1</li> <li>- Cancelled .....0</li> </ul>
--	--





# TRUMBULL COUNTY COMBINED HEALTH DISTRICT

*"Building a Healthy Community"*

Frank J. Migliozi, MPH, REHS/RS

Health Commissioner

176 Chestnut N.E. • Warren, Ohio 44483

www.tcchd.org



**Public Health**  
Prevent. Promote. Protect.

## Grants Coordinator Report

Jenna Amerine, MPH, CHES

January 2019

### Creating Healthy Communities (CHC) - \$100,000

- CHC 2019 4<sup>th</sup> Quarter Report Submitted and all grant activities completed
- December 2019 billed for \$28,160.42 to complete CHC 2019 grant.
- CHC 2020 will run from January 1, 2020 – December 31, 2020

### Cribs for Kids (CFK) - \$52,155

- October 1, 2019 – September 30, 2020
- Billed \$7,500 for December 2019
- No report this month.

### Drug Overdose Prevention (DOP) - \$140,000

- September 1, 2019 – August 31, 2020
- No report this month.

### Get Vaccinated Ohio (GVO) - \$57,759

- July 1, 2019 – June 30, 2020
- Billed \$4,294 for December 2019
- Submitted GVO quarterly form and bi-annual report.
- Budget revision was submitted.

### Maternal and Child Health (MCH) - \$81,000

- October 1, 2019 – September 30, 2020
- Billed \$9,200 for December 2019
- No report this month.

### Mosquito Control Grant - \$17,445

- May 1, 2020 – April 30, 2021
- Gathering information and quotes and writing the grant to complete by January 31, 2020

### Ohio Maternal, Infant, and Early Childhood Home Visiting (MIECHV) – \$188,100

- October 1, 2019 – September 30, 2020
- Billed \$14,517.13 for December 2019
- Submitted MIECHV quarterly report.
- No report this month.

**Public Health Emergency Preparedness (PHEP) - \$143,265**

- July 1, 2019 – June 30, 2020
- Billed \$1,146.12 for December 2019
- PHEP 2021 Grant (7/1/2020-6/30/2021) application was completed and submitted for funding approval

**Reproductive Health and Wellness (RHWP) - \$82,000**

- November 1, 2019 – March 31, 2020
- Billed \$9,840 for December 2019
- Submitted RHWP Bi-Annual report.
- RHWP 2021 (April 1, 2020 – March 31, 2021) application was completed and submitted for funding approval

**Tobacco Use Prevention and Cessation (TUPCP) - \$112,000**

- July 1, 2019 – June 30, 2020
- Billed \$15,500 for December 2019
- Submitted TUPCP quarterly report.
- No report this month.

---

**Total Grants Amount Billed for December 2019 - \$90,157.67**



# TRUMBULL COUNTY COMBINED HEALTH DISTRICT

*"Building a Healthy Community"*

Frank J. Migliozi, MPH, REHS/RS  
Health Commissioner

176 Chestnut N.E. • Warren, Ohio 44483  
www.tcchd.org



**Public Health**  
Prevent. Promote. Protect.

**Date:** 1/15/2020

**To:** TCCHD Board of Health

**From:** Natalie Markusic

**RE:** Board Accreditation Report – 1/22/2020

---

## **Accreditation.**

- Attended Access Health Mahoning Valley Meeting

## **PHEP.**

- Attended several PHEP webinars, conference calls and meetings.
- Completed and submitted our Multi-Year Training and Exercise Plan (MYTEP) for FY 2020-2024.
- Prepared for the PHEP Pandemic Influenza Tabletop Exercise
- Facilitate TTX 1/16/2020

## **Strategic Planning.**

- Continued to review and organize data.
- Prepared NACCHO templates.